



Dear Parents/Caregivers
Tēnā koutou

Welcome to Waterloo School

Thank you for your enquiry about enrolment at our school.

Attached is our enrolment application paperwork. Please note all enrolment documentation is required before we can process your application. We are happy to photocopy documents for you.

Enrolment Application Form

Enrolment Policy and Zone information (attached)

- In-zone enrolments are based on the permanent residential address of the applicant at the time they commence at Waterloo School, not at the time of enrolment.
- All out-of-zone enrolment applications for 2020 will be held over for consideration by the Board of Trustees in September 2019.
All applications for out-of-zone enrolments for 2020 must be received at the school office by 3.00pm on Thursday 5th September 2019.

If you require clarification on zoning, please contact Cheryl in the office.

- Proof of residential address is required for in-zone enrolments only.** We require either a copy of your current Hutt City Council rates bill or your Tenancy Agreement.
- Birth Certificate** (preferable) or **Passport**
- N.Z. Resident Permit** or **Student Visa/Permit** (if applicable) together with Parent/s passport with a valid work permit and evidence of the family relationship e.g. child's birth certificate
- Immunisation Certificate** All primary schools are required to keep a register recording the immunization status of all enrolled children born on or after 1 January 1995, under the Health (Immunization) Regulations 1995

All Waterloo School policies are available for viewing through our school website www.waterloo.school.nz

Before and After School Care facilities are available onsite for Waterloo School students. For enquiries please contact the co-coordinator on ph. 234 6440 or office@asfc.co.nz

If you have any further questions please feel free to give us a call. We look forward to receiving your enrolment application including all supporting documents as listed above.

Warren Owen
Principal

